

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding outlines the key operational principles of One Small Step, Inc. and expectations of Board Members.

1. One Small Step, Inc. ministers to the disadvantaged. That is, it operates by Christian principles, showing the respect, compassion, and love. It does not discriminate in any way in the delivery of services or in acceptance of volunteer service.
2. Board members have been selected for their ability to contribute ideas that will advance the work of One Small Step. An invitation to the Board anticipates that the Board member is willing to offer sound counsel based on his or her expertise and to promote One Small Step among his or her associates in personal and business life.
3. Board members are requested to attend six meetings a year and to participate in one fund-raising event and one other event, such as speaking to a professional group to promote the organization.
4. Board members are not monetarily compensated for their time or travel. However, the intangible benefits of volunteering with One Small Step have been many.
5. The organization highly values its Board members and recognizes that their personal circumstances and priorities may change. Therefore, Board service may be terminated by either party at any time without prejudice.

Acceptance of these terms is evidenced by a signature and date below.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date